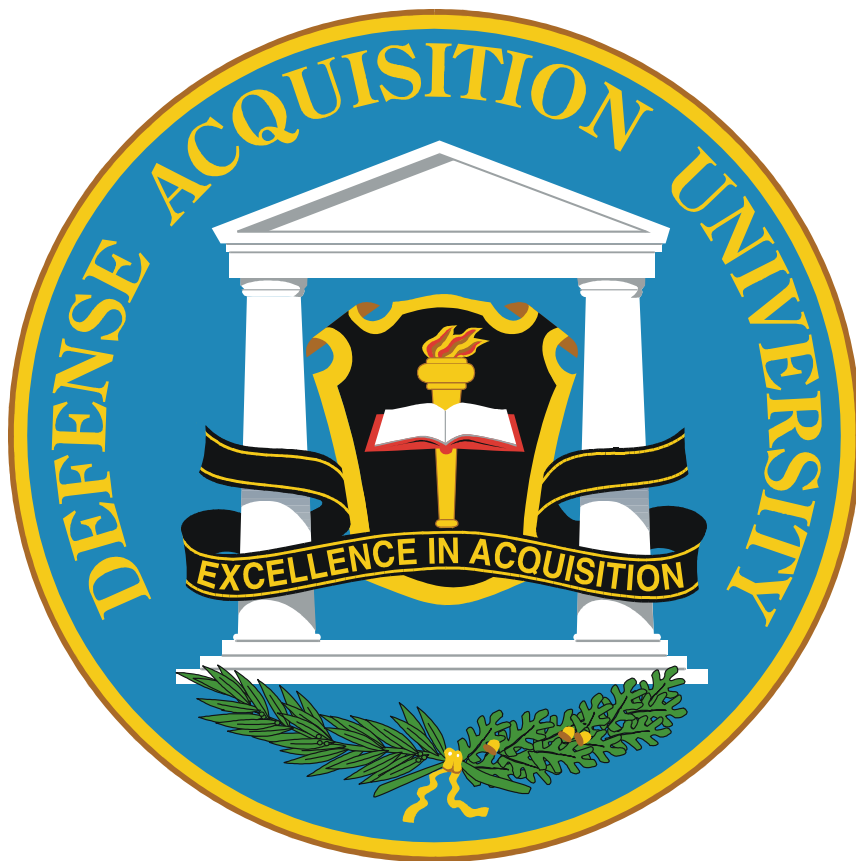


# **DEFENSE ACQUISITION UNIVERSITY**



## **Registrar Brief**

# DAU Registration Process for Foreign Students

**The following is the general process. Prospective students should plan WELL IN ADVANCE of their desired training date.**

Prospective student should identify several class sections with different dates to allow for the greatest opportunity to get into a class. Goes to own country training officer to request approval for applying for the course.



Student's training officer contacts the US Security Assistance Officer in the Office of Military Cooperation, Office of Defense Cooperation or appropriate MILGROUP within his/her country to request desired DAU training.



## **SECURITY ASSISTANCE OFFICER**

- Verifies student meets course prerequisites, including English comprehensive level
- Validates training requirement
- Transmits request to SATFA



## **US ARMY SECURITY ASSISTANCE TRAINING FIELD ACTIVITY**

- Programs training against appropriate security assistance program
- Works quota issue with DAU quota manager if necessary
- Sends training application to DAU via ATRRS

DAU Industry/Non-DoD Registrar approves application



## SATFA POINT OF CONTACT

**NOTE:** Roland Ward is not the POC for all countries, but he should be able to identify who is the POC for your country.

SATFA POC is Roland Ward  
757-788-3252  
roland.ward@monroe.army.mil



SATFA web site:  
<http://www-satfa.monroe.army.mil/Greenbook2/>

## DAU POINTS OF CONTACT

Art McCormick  
Foreign Student Registrar  
arthur.mccormick@dau.mil  
jill.garzone@dau.mil  
703-805-4498

Jill Garzone  
DAU Registrar  
703-805-3666



# DAU Web Site

**www.dau.mil**


Defense Acquisition University - Microsoft Internet Explorer provided by Defense Acquisition University

File Edit View Favorites Tools Help

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## Defense Acquisition University

www.dau.mil



DAU Homepage  
Training Courses  
Continuous Learning  
Knowledge Sharing  
Performance Support

Homepage Menu

- About DAU
- Student Information
- Acquisition Resources
- Publications
- Alumni Information
- Regions & Campuses

Quick Picks

- Enroll Here
- FAQ
- Virtual Library
- RDT

**In The Spotlight**

DAU 2003 Annual Report

2003 was a great year for DAU, providing the DoD and its customers with innovative learning products they need to excel in the 21st century. This Annual Report highlights the AT&L Performance Learning Model, Strategic and International Partnerships, and our national accomplishments.

**Training Courses**  
**Apply for a Course**  
**Course Schedule**  
**DAU Catalog**  
**Virtual Campus**

**Student Information**

**Enroll Here. See special section for international students. Click on "How to Use This Site."**


**FAQs**

**What's New at DAU?**


- DoD Procurement Conference Proceedings
- USD (AT&L) Workforce Development Award
- The Defense Acquisition University and Howard University have established a strategic partnership agreement
- DoD launches Military Equipment Valuation site

[More News...](#)

**DAU Publications**




[Defense AT&L Magazine](#)



[DAU 2004 Catalog](#)

[Past Issues...](#)

**AT&L Performance Learning Model**



Northeast / DSMC  
Fort Belvoir, VA.

Mid-Atlantic  
California, MD.

Mid-West  
Kettering, OH.

South  
Huntsville, AL.

West  
San Diego, CA.

Start | Inbox - Micros... | Defense A... | Regional Brief... | Internet | 10:39 AM

**FIRST, contact your country POC to get approval for taking course. When that is done, you can use this form to apply for course via SATFA.**

Application for DAU Training

FOREIGN IDENTIFICATION NUMBER (this is equivalent. to SSN)

HOME COUNTRY

DATE OF BIRTH

COURSE TO BE ENROLLED INTO:

TIME LINE FOR COURSE ENROLLMENT:

LAST NAME

FIRST NAME

MIDDLE INITIAL

GENDER:     MALE                             FEMALE

HOME MAILING ADDRESS

ADDRESS

ADDRESS

CITY

STATE             ACT

ZIP

COUNTRY

SECURITY CLEARANCE

DISABILITY                             NONE                     VISION                     HEARING                     MOBILITY

PAY GRADE

CIVILIAN JOB SERIES

ENLISTED MOS

OFFICER BRANCH

FUNCTIONAL AREA

CAREER PROGRAM CODE

ORGANIZATION

COMMERCIAL PHONE

FAX NUMBER

DSN (IF AVAILABLE)

WORK MAILING ADDRESS

ADDRESS 1

ADDRESS 2

CITY

STATE             ACT

ZIP

COUNTRY

STUDENT E-MAIL ADDRESS

COMPANY NAME

JOB TITLE

BRIEF DESCRIPTION OF JOB RESPONSIBILITIES

EDUCATION LEVEL

YEARS OF EDUCATION

ACADEMIC CONCENTRATION

SUPERVISOR

SUPERVISOR PHONE NUMBER

SUPERVISOR E-MAIL

Please return to Arlene M. Anderson,

SATFA, Fort Monroe, VA , Phone: 757-788-3255

Fax: (757) 788-4142

Arlene.anderson@monroe.army.mil